



Indian Institute of Information Technology, Allahabad
Minutes of Meeting held on Saturday, 26/Aug/2017

The concern members of the “IIITA OSA Student Chapter” organized the meeting on Saturday 26/Aug/2017 at College cafeteria. The following were the agenda for this meeting:

1. School event organization
2. Proposal/invitation from members for organization of any event like Seminar/lecture/workshop.
3. Adding new members to IIITA OSA Student chapter
4. Renewal of Membership
5. Any other issues

The following members were present/ absent for the meeting:

Name	Position	Present/Absent (Sign)
Dr. Sunny Sharma	Asst. Professor (ECE Department)	
Mr. Vibhu Srivastava	President	
Mr. Soumit Samaddar Chaudhary	Vice President	
Mr. Ajay Tiwari	Secretary	
Mr. Manoj Tolani	Treasurer	
Mr. Prateek Mishra	OSA Member	
Mr. Ajay Beniwal		
Ms. Neha Mishra		
Mr. Suraj Lalwani		
Mr. Vyom Kumar Gupta		

The following minutes/resolutions were recorded:

1. All members are agreed to organize a demonstration/seminar/mini-workshop for School level science students (11th -12th standard) of simple photonic devices like LED, Optical

fiber, photodetector, solar cell, etc., using posters and educational kits. Workload for the event is divided as follows:

Presentation Responsibility: Vibhu Srivastava, Soumit S. Chaudhary along with Suggestions from all.

Posters' Responsibility: Manoj Tolani, Ajay K. Tiwari, Prateek Mishra along with the suggestions from all.

Tentative Date for Event(s): End of September

2. All members are agreed to organize a seminar/lecture-series at the institute. It may be a one day event. Suggestions for the topics and professors to be invited, are asked to forward to the president/chapter's advisor. Members must keep in mind for the latest and relevant topic for maximum benefits of students/researchers. Members are also instructed to go through the "OSA Travelling Lecturer Program".
3. This meeting included few other aspirants/scholars who are willing to be a member of OSA and discussed the benefits of the membership. Also, discussed the renewal of membership of existing members. To further extent the strength of the chapter, a presentation will be organised for UG/PG students on soon in September.
4. IITA OSA Student Chapter's website (<https://osa.iita.ac.in>) maintenance and monitoring is also discussed in meeting. It is decided that monitoring will be done by Vibhu Srivastava, Manoj Tolani and Prateek Mishra along with the suggestions of other members and advisor.
5. Members also revised all rules and regulation of OSA and discussed the processing and proposal for positions in next chapter's session.

Meeting ended over refreshment provided during the meeting.

Sign:

Chapter's Advisor

Dr. Sunny Sharma
Assistant Professor
IIIT Allahabad

Sign:

President

Vibhu Srivastava
Research Scholar
IIIT Allahabad

Sign:

Vice President

Soumit S. Chaudhary
Research Scholar
IIIT Allahabad

Sign:

Secretary

Ajay K. Tiwari
Research Scholar
IIIT Allahabad

Sign:

Treasurer

Manoj Tolani
Research Scholar
IIIT Allahabad